



Dear Enfield Sewer System Account Owner:

The Enfield Water Pollution Control Authority (EWPCA) is offering a one-time sewer adjustment. Customers eligible for the adjustment are those who received charges on their sewer use bill that were significantly higher than their typical quarterly consumption (defined as 20% above the 2 year average low) due to outside water usage.

Customers that have a registered deduct meter, and customers that have their usage determined by a sewerage meter or that receive their potable water from a private well are **not eligible** to receive this adjustment.

This adjustment will be made for up to two (2) quarterly bills in the 2014 calendar year. A property owner seeking this reduction must follow the guidelines below.

Guidelines for this program are:

- Those seeking adjustment must completely fill out attached form and have the owner of the property sign and date it.
- The adjustment will be calculated on, and applied to, the water consumption portion of a sewer-use account for up to two (2) 2014 billing cycles.
- The summer consumption adjustment that had been applied (7.5% for June, July, and August) will be removed if an adjustment is granted.
- Adjustments will only be considered if the usage **exceeds 20%** over the 2-year average for low quarter use based upon information entered into attached form.
- This adjustment can be for installed lawn irrigation systems, portable/temporary irrigation systems and pool fills **only**.
- To qualify, the account owner seeking the adjustment must provide copies of the requested documentation (water bills for the eight quarters in 2012 and 2013 plus a copy of the sewer bill(s) you are seeking adjustment for.).
- Approved adjustments will be applied **as a credit to the account's balance** on the date of approval. New adjusted bills for the adjusted quarter(s) will be mailed to you.
- Adjustment requests must be post marked, hand delivered or emailed (rarchambault@enfield.org) to the Finance Department at Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut 06082, by no later than **January 30, 2015**.

Please note this is a one time adjustment. It is recommended that customers consider the installation of a deduct water meter if your consumption of water for irrigation is significant. See the enclosed fact sheet for the EWPCA Deduct Meter program.

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The EWPCA also offers a one-time annual adjustment for the filling of a swimming pool. If you did not take advantage of this process in this calendar year, we are asking that you use the attached Summer Usage Sewer Bill Adjustment Request form for this request.

If you have any questions on this adjustment, please contact the Town of Enfield Finance Department at (860) 741-4049 or by email at rarchambault@enfield.org.

Sincerely,



Matthew W. Coppler
Town Manager